

Physics 221/222/223/224 Lab Policies

General Lab Rules:

- All recorded data should have units and the appropriate number of significant figures. Measurements recorded with incorrect or missing units will cause points to be deducted.
 - 1 point for the wrong prefix (ex: cm instead of mm)
 - 2 points for the wrong units entirely (ex: kg instead of N)
 - 3 points for missing units
- More details on how to write your lab reports, including a rubric, are on the lab website.
- No food or open drinks are allowed in the lab. Sealed drinks are allowed if you keep the cap on.
- Cell phones must be face down, on the front corner of the desk, during the quiz.
- Under no circumstances are students allowed to share calculators during the quiz.
- **You are expected to read the lab instructions carefully before and during lab. The lab TAs are there to answer your questions, but not to do the lab for you.**

Lab Safety Rules:

Please apply common-sense safety measures while in the lab, as well as any safety requirement that your TA requests of you for a particular lab. In general:

- Always be aware of your surroundings while in the lab.
- Remove dangling jewelry and neckties while in the lab. Be conscientious of long hair. Do not wear baggy or draping clothes in the lab.
- Closed toed shoes should be worn in the lab.
- Remove rings, watches, and other metallic jewelry when working with high voltages or lasers.

Lab Duplication Policy:

Lab reports are an individual effort—not a team effort—so each student must write their own lab report. Any exceptions to this rule will be announced by your lab instructor. One exception is as follows: *Since you will be working in teams of at least two persons, graphs produced by software by the team are excluded from the duplication rule.*

You are not permitted to copy old lab reports or give your reports (paper or electronic versions) to other students (in both the current or subsequent semesters). An electronic copy of your lab report must be submitted to SAFE ASSIGN via BLACKBOARD, which will check for plagiarism. Significant cases of plagiarism or cheating will be referred to the Academic Disciplinary Committee and may result in automatic failure of the course.

Academic Honesty:

As per the M book, in cases of plagiarism both the student who copied and the student who

provided the copied material will be penalized in the same manner, which could include a zero on the assignment or an F for the course. Sharing lab reports for any reason is strongly discouraged. Safe Assign, the software which will be used to evaluate reports for plagiarism, is far more sophisticated than most students realize.

Student Support Services:

The University Counseling Center is a professional facility offered by the University of Mississippi to assist students, faculty, and staff with many types of life stressors that interrupt day-to-day functioning, including the stressors associated with the COVID-19 pandemic. They offer individual counseling, couple's counseling, group counseling, stress management, crisis intervention, assessments and referrals, outreach programs, consultations, and substance abuse services. There is no fee for currently enrolled University students and everything you say to your counselor is confidential. You can contact the Counseling Center for information about mental health issues at <https://counseling.olemiss.edu>, counslg@olemiss.edu, 662-915-3784, and 320 Lester Hall. You can schedule an appointment or get information about appointments by calling the UCC at 662-915-3784.

University-wide Policies:

Attendance

The university requires that all students have a verified attendance at least once during the first two weeks of the semester for each course. If your attendance is not verified, you will be dropped from the course and any financial aid will be adjusted accordingly. Please see <http://olemiss.edu/gotoclass> for more information.

Academic integrity and honesty

Students are expected to adhere to the University of Mississippi Creed and the Standards of Honesty as described in Policy Code ACA.AR.600.001 and the [M Book](#). Students are reminded that cheating in any form will not be tolerated. Performance on all tests and assignments shall represent the individual work of the student. Those who violate the Standards of Honesty will be reported and subject to the appropriate sanction, which may include expulsion from the University.

Nondiscrimination policy

The University complies with all applicable laws regarding affirmative action and equal opportunity in all its activities and programs and does not discriminate against anyone protected by law because of age, color, disability, national origin, race, religion, sex, sexual orientation, handicap, or status as a veteran or disabled veteran.

Disability Access and Inclusion

The University of Mississippi is committed to the creation of inclusive learning environments for all students. If there are aspects of the instruction or design of this course that result in barriers to your full inclusion and participation, or to accurate assessment of your achievement, please contact the course instructor as soon as possible. Barriers may include, but are not necessarily

limited to, timed exams and in-class assignments, difficulty with the acquisition of lecture content, inaccessible web content, and the use of non-captioned or non-transcribed video and audio files. If you are approved through SDS, you must log in to your Rebel Access portal to request approved accommodations. If you are not yet approved through SDS, you must contact Student Disability Services (at 662-915-7128 or sds@olemiss.edu) so the office can (i) determine your eligibility for accommodations, (ii) disseminate to your instructors a Faculty Notification Letter, (iii) facilitate the removal of barriers, and (iv) ensure you have equal access to the same opportunities for success that are available to all students.

Examinations and last week of class

Regulations governing all examinations — A student's failure to appear for an examination without an acceptable excuse, inability to present valid identification, absence from the room during the course of an examination without the consent of the examiner, or attempting any portion of an examination without submitting his or her answers shall result in failure of the examination. Tardiness beyond 15 minutes forfeits a student's right to an examination.

Final examinations — A final examination, to be given at the time posted in the examination schedule, is required in each undergraduate course, unless the appropriate chair and dean have approved an exception. A student who has three or four final examinations in one day may arrange with the course instructor to take the noon or 7:30 p.m. examination at another time. In order to give a final examination at any time other than that shown in the posted examination schedule, an instructor must have prior approval of the department chair and dean.

Last week of class — The following guidelines exist to allow sufficient time for students and instructors to prepare for final examinations. These guidelines apply to the week preceding final examinations for undergraduate courses held during Fall and Spring semesters.

- During the period of Wednesday through Friday of the last week of class, instructors are not to give exams, tests, or quizzes that contribute more than 10% of the final grade for a class. An instructor can obtain approval of the department chair and dean to give an exam, test, or quiz, of this weight, during this three day period. Instructors should return graded work and/or inform students of their grades on exams, tests, or quizzes prior to the beginning of finals week.
- Exceptions to the above statement are automatically made for lab-based courses, technical writing courses, seminar courses that assign a term paper, and senior design courses that assign a multi-faceted project in lieu of a final exam. Major projects of the above types, which contribute more than 10% of the final grade and which are due during this Last Week period, should be assigned in the syllabus at the beginning of the semester and any substantial change in the assignment should be made known to students before the drop deadline.